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Should Be Addressed, “Dear Hiring Department.” 7.
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And Application That You Submit For Consideration.
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Way That Relates It Directly To The Needs Of The
Specific Employer. Tips To Make Your Letter Stand Out:
Address It To The Person Making The Hiring Decision; If
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Resume, Therefore, You Want To Make Your Resume
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WRITING A RÉSUMÉ This Guide Will Assist You In Writing A Résumé That Will Get The Employer's Attention. It Provides Examples Of Résumés And Cover Letters And Offers You Information About: How To Create An "attention-grabbing" Résumé
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Marketing Document Think About YOU: Work History, Volunteer History, Organization Involvement & Coursework Experience • Work: Field Base, Student Teaching, Sunday School • Coursework: Principles Of Reading, Bilingual Ed, School & Society • Example: Responsible For Lesson Planning/ Classroom Management People Apr 18th, 2021 RIT RESUME

EXAMPLE BS CS Co-op Student Resume

SampleCsgradstudent@rit.edu (585) 123-4567 Page 1 Of 2 OBJECTIVE Obtain A Challenging Full-time Position To Utilize My Skills, Learn And Contribute

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Action Verbs . Additional Content . Skills: (can List

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Languages, Graphic Design, Etc. Volunteer, Athletic,

Leadership Experience, Extracurricular Awards/honors

May 18th, 2021

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